

10-9-1991

CWU Faculty Senate Minutes - 10/09/1991

Sue Tirotta

Follow this and additional works at: <http://digitalcommons.cwu.edu/fsminutes>

Recommended Citation

Tirotta, Sue, "CWU Faculty Senate Minutes - 10/09/1991" (1991). *Faculty Senate Minutes*. 692.
<http://digitalcommons.cwu.edu/fsminutes/692>

This Meeting Minutes is brought to you for free and open access by the CWU Faculty Senate Archive at ScholarWorks@CWU. It has been accepted for inclusion in Faculty Senate Minutes by an authorized administrator of ScholarWorks@CWU. For more information, please contact pingfu@cwu.edu.

Presiding Officer: Charles McGehee
Recording Secretary: Sue Tirotta

Meeting was called to order at 3:10 p.m.

ROLL CALL

Senators: All Senators or their Alternates were present except Carns, Duncan, Golden, McPherson, Medlar, Perkins, Smith, Thelen and Yu.
Visitors: Barbara Radke, Anne Denman, Phil Backlund, Courtney Jones and Jim Pappas.

CHANGES TO AGENDA

None

APPROVAL OF MINUTES

-The minutes of the May 15, 1991 Faculty Senate meeting were approved as distributed.
-The minutes of the May 29, 1991 Faculty Senate meeting were approved with the following changes: "Student Enrollment" report, page 1: Change (line 6 of report) "...the number of students at C.W.U. has dropped 7% since 1980-81." to read "...the number of students at Washington four-year institutions has dropped 7% since 1980-81 due to mandated enrollment lids." Change (line 19 of report) "...1) higher freshman admission requirements (since October 1990)..." to read "...1) higher freshman admission requirements (since October 1982)..."

COMMUNICATIONS

-6/28/91 memo from Jim Pappas, Dean of Admissions, requesting change in May 29, 1991 minutes. See "Approval of Minutes" above.
-7/23/91 letter from Eric Roth, Music, regarding confinement of Faculty Senate actions to matters that directly address academe; referred to Faculty Senate Code Committee.
-8/12/91 letter from Association of American Publishers explaining how to obtain copyright permissions; copy sent to department chairs and deans.
-9/19/91 letter from Robert Mitchell, Physics, stating that no member of the Physics Department will be able to attend Faculty Senate meetings; referred to Faculty Senate Executive Committee.
-9/26/91 memo from Frank Carlson, Director of Summer Session, requesting appointment of a Faculty Senator to the Summer Session Advisory Committee; referred to Executive Committee.
-9/30/91 memo from Don Schliesman, Provost, suggesting revision of Faculty Code section 15.20; referred to Code Committee.

REPORTS

1. CHAIR

-Chair McGehee asked the 1991-92 student representatives to the Faculty Senate to introduce themselves. Chip Simmons introduced himself, Annie Cornelious and Donna Slomian.

-Chair McGehee explained that because Connie Roberts has agreed to serve in the administrative capacity of Acting Vice Provost and Dean of Undergraduate Studies, she is no longer eligible to serve on the 1991-92 Faculty Senate Executive Committee.

*MOTION NO. 2818 Charles McGehee moved and Erlice Killorn seconded a motion to replace Connie Roberts with Alan Taylor, Communication, as Vice Chair of the 1991-92 Faculty Senate Executive Committee. Motion passed.

-Chair McGehee reported that Stephanie Stein, Psychology, was inadvertently asked to serve on both the Faculty Senate Personnel Committee and the Faculty Grievance Committee. Concurrent membership on these two committees is prohibited per Faculty Code section 12.10.

*MOTION NO. 2819 Charles McGehee moved and Larry Lowther seconded a motion to replace Stephanie Stein on the 1991-92 Faculty Senate Personnel Committee with Libby Street, Psychology. Motion passed.

-Chair McGehee reported that it has recently come to his attention that the C.W.U. Foundation was designed to include a faculty member in its composition, but this position has never been filled. The Chair also noted that the Board of the Associated Students of CWU (ASCWU) provides for faculty representation, but this position has also been left open.

1. CHAIR, continued

*MOTION NO. 2820 Charles McGehee moved and Jim Ponzetti seconded a motion to appoint Ken Gamon, Math, as the faculty representative to the C.W.U. Foundation. Motion passed.

-Chair McGehee reported that the Presidential Search Committee met throughout the summer and screened 100-200 applications. Dr. McGehee commented on the extremely high quality and diverse backgrounds of the applicants, which included women and minority candidates. He explained that, although advertisements were placed in the Chronicle of Higher Education and several minority journals and publications, many qualified applicants were the direct result of targeted solicitation of nominations from professional organizations and individuals, as recommended by the search consultant. The Search Committee met two weeks ago to screen the field to 8-10 applicants; these semi-finalists will have their references checked by telephone, with specific emphasis on expertise and experience in the following areas: 1) academic administration, 2) diversity, 3) external affairs, 4) administration and 5) planning. The semi-finalists have been invited, for reasons of confidentiality, to personal off-campus interviews on the weekend of October 12.

The Committee will select 4-5 finalists for final reference checks and arrange for each to visit the CWU campus for 2-3 days in November. A planning sub-committee of the Search Committee will assure wide exposure of the finalists to the campus community and interested others. Screening Committee members Charles McGehee and Anne Denman urged interested parties to contact the Presidential Search Office if they know of constituencies other than the obvious that would benefit from exposure to the candidates. Senator Bruce Bagamery emphasized that the off-campus centers should be included in the campus visits, and Anne Denman assured him that the planning committee would talk about how to deal with that. Chair McGehee stressed the importance of the campus community making a good impression on the finalists.

In response to questions concerning when a new President will most likely take office, Chair McGehee replied that, although the Board of Trustees has not discussed the possibility of an interim President, the advertisements for the position were modified to read that it is "desirable but not essential" that the new President take office in January 1992.

-Bo Beed (IET), Greg Trujillo (Interim Vice President for Student Affairs), Bobby Cummings (English) and Carolyn Wells (Registrar) are serving on the Search Committee for the Director of Admissions. The Committee received about 50 applications by the September 16, 1991 deadline. The Committee is currently screening applications and plans to start interviewing finalists in November so that a new Director of Admissions will be working by January 1, 1992.

-Gerald Stacy (Dean of Graduate Studies and Research) is chairing the Search Committee for the Dean of the School of Professional Studies, composed of Andrea Bowman (Education), Bob Mitchell (Physics), Jean Putnam (PEHLS) and Wayne Klemin (BEAM). The Committee received 67 applications for the position, screened these to 21, and finally cut them to 11 semi-finalists at their October 4 meeting. Applicants exhibit an assortment of backgrounds and strong diversity, with several strong female and minority candidates.

-The Association of Administrators will host a Friday Fest on October 18.

-Chair McGehee reported that Faculty Legislative Representative Bob Wieking has been forced to resign from that position this year for health reasons. The Senate Executive Committee and Director of Legislative Relations Phil Backlund are discussing a replacement for Dr. Wieking, and they welcome suggestions from the faculty. Chair McGehee emphasized that the job requires winter travel to Olympia, and not all are temperamentally suited to dealing effectively with legislators. He added that the position includes 50% released time during winter quarter.

2. PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS

Don Schliesman, Interim Provost and Vice President for Academic Affairs, assured the Senate that despite the recent probation of the teacher preparation and school counselor programs by the State Board of Education, Central's instructional programs remain strong. He explained that the loss of NCATE (National Council for Accreditation of Teacher Education) accreditation last year and the probationary loss of certification from the State Board of Education, although related, were based on

2. PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS, continued

two different sets of criteria. Provost Schliesman noted that an OSPI team will perform a site visit during the second week of November, and he was confident that Central is doing what needs to be done to be reapproved by the State Board of Education at its November meeting.

Provost Schliesman explained that, until the probationary status is changed to "approved," by the Board of Education, Central will not be able to admit new students into the affected programs for winter quarter, though students currently enrolled will be able to receive their teaching certificates. He stated that students and their parents are understandably upset concerning the accreditation problems, and the school's reputation has suffered.

The Provost admitted that the probation recommendation came as quite a surprise after having been told by Dr. Frye, Interim Dean/School of Professional Studies, that the site visit team chair reported that there were only minor infractions of the Washington Administrative Code (WAC). He did not deny that things were not done that should have been done, and he commented that the lesson in this incident has been that higher education cannot be indifferent to the law but must comply strictly with its letter and work for reform and change within the system.

3. VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS

Courtney Jones, Vice President for Business and Financial Affairs, reported that an overly optimistic revenue forecast earlier in the year has prompted Governor Gardner to order state agencies and colleges to plan for a 2.5% retroactive (to 7/1/91) biennial budget cut. Though the level of cutbacks won't be known until a new revenue projection comes out in November, Vice President Jones was not optimistic and is treating the proposed 2.5% cut as a probability. 2.5 percent amounts to a \$2.2 million reduction in Central's already extremely tight budget, and agencies are also being asked to find ways to cut an additional 2.5% in case deeper cuts are needed later. The only exceptions to the across-the-board cuts will be aid to education, pension contributions and debt service, which are shielded by the state constitution. The Department of Social and Health Services (DSHS) and higher education will be hardest hit by the budget reductions. The Office of Financial Management (OFM) has decided not to tap its \$260 million "rainy day" reserve fund or propose a tax increase at this time to ameliorate the revenue shortfall.

The University Budget Committee is meeting to decide where to make cuts with minimal damage to educational programs and to minimize the impact on students. Central must submit a plan by October 25, and the University Budget Committee will meet with a committee of the Board of Trustees on October 17 to make final recommendations.

Vice President Jones reported that although Central has been awarded an enrollment lid increase of 180 students, these additional students are being funded at only 68% of cost. In addition, Central is still struggling with penalties on enrollment which take effect whenever enrollment is 2% over or under the prescribed lid. A further problem is that the penalties for over- and under-enrollment are assessed at 100% of cost rather than the 68% of cost at which the students are funded.

The Vice President explained that adjustment of the budget is hampered by restrictions such as that 95% of Physical Plant allocations be spent only in the that area, that a minimum of \$400,000 be spent for assessment, that a minimum of \$150,000 be spent for minority recruitment and retention, etc.

In response to a question by a Senator concerning the January 1, 1992 salary increase which excludes librarians from faculty status and instead classifies them with exempt professional staff, Vice President Jones explained that although C.W.U. considers librarians to be faculty members, the state of Washington classifies them differently. The salary bill passed by the legislature last year awards a 3.9% increase to both faculty and to the group that includes exempt professional staff, academic administrators, academic librarians, counselors, and teaching and research assistants and specifies that in no case will anyone in this second classification receive less than a 3.1% increase on 1/1/92 and a 3.4% increase on 1/1/93.

In response to a question from a Senator about whether a prospective President would be unduly concerned about this budget reduction activity, Vice President Jones replied that in relation to other areas of the country, higher education in Washington state has remained relatively stable.

Chair McGehee asked why, in the face of major budget reductions, capital

3. VICE PRESIDENT FOR BUSINESS AND FINANCIAL AFFAIRS, continued

expenditures such as building renovations appear to be continuing unabated. Vice President Jones replied that Central's capital budget is extremely healthy, as can be viewed by the renovations of Shaw-Smyser and Barge Halls, the planned updating of Dean Hall, the electric cabling and asbestos abatement programs and a number of other building projects. But the capital budget cannot be tapped to off-set deficiencies in the operating budget, he explained, because the fund that supplies capital expenditure monies, which includes income from timber and bond sales, was put into trust by the federal government for the state normal schools. He added that the state made a minor incursion into these funds during the 1981 budget crisis by allowing some of the monies to be earmarked for maintenance, but this has not been allowed since.

Vice President Jones commented that the "mix of funds" (fixed funds versus flexible funds) in higher education is very limited. The largest financial commitment by far is personnel funding, and some schools at Central have 97% of their budget tied up in academic program personnel, leaving very little for equipment, supplies, etc. Council of Faculty Representatives (CFR) member Erlice Killorn commented that at a recent CFR meeting the President of Eastern Washington University stated that most of EWU's budget cuts could be made up by eliminating middle management positions. When asked if such cuts could be made in administration at Central, the Vice President replied that there has not been a similar proliferation of administrative personnel at this university, but the legislature sometimes has difficulty perceiving the distinctions between the different schools' budget situations.

4. DEAN OF LIBRARY SERVICES

Gary Lewis, the recently appointed Dean of Library Services, reported changes in Library internal governance, with more emphasis on group input in decision-making and the encouragement of fresh ideas. He stated that his future plans for the Library include 1) meeting patrons' needs at a higher level of service, 2) increasing automation and technology, and 3) encouraging positive interaction between Media and Library services.

Dean Lewis reported that the Library's operating hours have been expanded and that a significant increase in the utilization of student workers has resulted in quicker service and response times. The Dean reported that the Library is seriously considering updating its Ulysses computer system to provide better circulation service and is also contemplating installation of an on-line public access computer package, possibly as soon as next summer. Emphasis is being placed on collection development and building a stronger video library.

The Library Long-Range Planning Committee, the Deans' Council, the Library Advisory Committee and, eventually, the campus community will be involved in formulating five- and ten-year goals for the Library. Faculty members should make their needs for materials and services known to the Dean of Library Services.

5. ACADEMIC AFFAIRS COMMITTEE

None

6. BUDGET COMMITTEE

None

7. CODE COMMITTEE

None

8. CURRICULUM COMMITTEE

None

9. PERSONNEL COMMITTEE

None

OLD BUSINESS

None

NEW BUSINESS

None

ADJOURNMENT

The meeting was adjourned at 4:25 p.m.

* * * * * Next Regular Faculty Senate Meeting: October 30, 1991 * * * * *

ATTENTION !

In an effort to save money on photocopying/reproduction costs, the Faculty Senate will continue distributing copies of its minutes only to certain offices and to others who request them. If you would like to continue receiving copies of the Faculty Senate minutes, please fill in the information below and return this form to the Faculty Senate Office BY NOVEMBER 11, 1991.

In the future, one copy of the Faculty Senate minutes will be automatically sent to each department/program office, where secretaries will be asked to keep them on file; to each administrative office; and to the Library Reference Desk. Interested parties who do not need a personal copy of the minutes may review them at these locations.

I WOULD LIKE TO CONTINUE RECEIVING COPIES OF THE FACULTY SENATE MINUTES:

NAME (print or write legibly): _____

DEPARTMENT/ADDRESS: _____

MULTIPLE COPIES? _____

* * * * *

The 1991-92 UNIVERSITY COMMITTEE LIST has been distributed to ONLY department/program offices, administrative offices and the Library Reference Desk. If you would like a copy of this list now and in the future, please check (X) below:

SEND ME A COPY OF THE UNIVERSITY COMMITTEE LIST: []

FACULTY SENATE REGULAR MEETING
3:00 p.m., Wednesday, October 9, 1991
SUB 204-205

- I. **ROLL CALL**
- II. **CHANGES TO AGENDA**
- III. **APPROVAL OF MINUTES** - May 15, 1991 and May 29, 1991
 - changes to May 29, 1991 minutes, "Student Enrollment," page 1: Change (line 6 of report) "...the number of students at C.W.U. has dropped 7% since 1980-81." to read "...the number of students at Washington four-year institutions has dropped 7% since 1980-81 due to mandated enrollment lds." Change (line 19 of report) "...1) higher freshman admission requirements (since October 1990)..." to read "...1) higher freshman admission requirements (since October 1982)..."
- IV. **COMMUNICATIONS**
 - 6/28/91 memo from Jim Pappas, Dean of Admissions, re. change in May 29, 1991 minutes. See above.
 - 7/23/91 letter from Eric Roth, Music, re. confinement of Senate actions to matters that directly address academe; referred to Faculty Senate Code Committee.
 - 8/12/91 letter from Association of American Publishers re. how to obtain copyright permissions; copy sent to department chairs and deans.
 - 9/19/91 letter from Robert Mitchell, Physics, stating that no member of the Physics Department will be able to attend Faculty Senate meetings; referred to Executive Committee.
 - 9/26/91 memo from Frank Carlson, Director/Summer Session, requesting appointment of a Faculty Senator to the Summer Session Advisory Committee; referred to Executive Committee.
 - 9/30/91 memo from Don Schliesman, Provost, suggesting revision of Faculty Code section 15.20; referred to Code Committee.
- V. **REPORTS**
 - 1. **Chair** (Charles McGehee)
 - MOTION:** Vice Chair of 1991-92 Senate Executive Committee --- Alan Taylor, Communication
 - MOTION:** Replace Stephanie Stein on Senate Personnel Committee with Libby Street, Psychology
 - MOTION:** Recommend Ken Gamon for appointment to the CWU Foundation Board of Directors
 - Presidential Search Committee Update
 - Director of Admissions Search Update (Carolyn Wells)
 - Dean of SPS Search Update (Gerry Stacy)
 - Association of Administrators Friday Fest - 10/11/91
 - 2. **Provost** (Don Schliesman)
 - Superintendent of Public Instruction (OSPI) Update
 - 3. **VP for Business/Financial Affairs** (Courtney Jones)
 - Budget Update
 - Ratio of Salaries to Support Budget
 - 4. **Dean of Library Services** (Gary Lewis) - Introduction
 - 5. **Academic Affairs Committee** (Andrea Bowman, chair)
 - 6. **Budget Committee** (Barney Erickson, chair)
 - 7. **Code Committee** (?, chair)
 - 8. **Curriculum Committee** (?, chair)
 - 9. **Personnel Committee** (Patrick Owens, chair)
- VI. **OLD BUSINESS**
- VII. **NEW BUSINESS**
- VIII. **ADJOURNMENT**

*** NEXT REGULAR FACULTY SENATE MEETING: October 30, 1991 ***

☒ Bruce BAGAMERY☒ Jim BILYEU☒ Andrea BOWMAN☒ Peter BURKHOLDER☐ David CARNS☒ John CLARK☒ Ken CORY☐ Clint DUNCAN☒ Barney ERICKSON☐ Donald GARRITY☐ Ed GOLDEN☒ Ken HAMMOND☒ John HERUM☒ Erlice KILLORN☒ Larry LOWTHER☒ Charles MCGEHEE☐ Jack MCPHERSON☐ Deborah MEDLAR☒ Vince NETHERY☒ Patrick OWENS☐ Rob PERKINS☒ John PICKETT☒ Jim PONZETTI☒ Owen PRATZ☒ Don RINGE☒ Eric ROTH☒ Chip SIMMONS☐ Stephen SMITH☒ Stephanie STEIN☒ Alan TAYLOR☐ Thomas THELEN☒ Calvin WILLBERG☒ Rex WIRTH☒ Thomas YEH☐ Roger YU☒ Mark ZETTERBERG☐ Hugh SPALL☐ Dieter ROMBOY☐ Randy WALLACE☐ John UTZINGER☐ Walt KAMINSKI☐ Terry MARTIN☐ Margaret SAHLSTRAND☐ Walt EMKEN☐ Ken GAMON☒ Don SCHLIESMAN☐ Connie NOTT☐ Morris UEBELACKER☐ Steve OLSON☐ Patricia MAGUIRE☐ Dan RAMSDELL☐ Charles HAWKINS☐☐ Gary HEESACKER☐ Stephen JEFFERIES☐☐ Wayne KLEMIN☐ Andrew SPENCER☐ Ethan BERGMAN☐ Jim GREEN☐ Robert BENTLEY☐ Geoffrey BOERS☐☐ Bob CARBAUGH☐ Stephen SCHEPMAN☐ Robert GARRETT☐ John CARR☐ Barry DONAHUE☐ Robert JACOBS☐ Jerry HOGAN☐ Will SPERRY☐ Philip SIGNORELLI*Donnie Corvelious**Donna Sloan*

10/9/91

Date

VISITOR SIGN-IN SHEET

B Radtke

Anne Dorman

Dan Ahlstrom

Phil Backlund

Courtney Jones

Jim Pappas

Please sign your name and return sheet to Faculty Senate secretary directly after the meeting. Thank you.

Central
Washington
University



Special Services
Access Program
Disabled Student Service
Minority Retention Program
Ellensburg, Washington
(509) 963-2131
(509) 963-2171

RECEIVED
AUG 05 1991
CWS FACULTY SENATE

MEMORANDUM

TO: Dr. Charles McGehee, President
Faculty Senate

FROM: Dave Brown, President
Association of Administrators

DATE: July 31, 1991

RE: Association of Administrator's Friday Fest.

The Association of Administrators is interested in sponsoring a Friday Fest on the evening of October 18, 1991. It is our hope that this time will not conflict with other Campus activities. We ask that you bring the matter to the attention of the Faculty Senate during your next meeting.

Your assistance is appreciated. If you have questions or concerns, please call me.

Central
Washington
University



Department of Physics
Ellensburg, Washington 98926
(509) 963-2727

RECEIVED

SEP 23 1991

CWU FACULTY SENATE

MEMORANDUM

TO: Sue Tirotta
Faculty Senate

FROM: Robert C. Mitchell, Chair
Department of Physics

DATE: September 19, 1991

RE: Faculty Senate Attendance

RCM

Everyone of the Physics faculty has a class at 3 p.m. every Wednesday, so no one can attend the Senate meetings.

Please send all communications from the Faculty Seante to Dr. Willard Sperry.

Thank you.

5

Central
Washington
University



Office of the Provost and
Vice President for Academic Affairs

208B Bouillon
Ellensburg, Washington 98926

(509) 963-1401


RECEIVED

OCT 1 1991

CWU FACULTY SENATE

MEMORANDUM

TO: Charles L. McGehee, Chair
Faculty Senate

FROM: Donald M. Schliesman, Interim Provost and
Vice President for Academic Affairs 

DATE: September 30, 1991

SUBJECT: Suggested Revision to the *Faculty Code of Personnel Policy and Procedure*

You may recall that the Director of Summer Session now reports to the Vice Provost and Dean of Undergraduate Studies rather than the Dean of Extended University Programs. It has come to my attention that a change should be made to Section 15.20 of the *Faculty Code of Personnel Policy and Procedure* to reflect this change. Would you please forward the attached suggested revision to the Faculty Code Committee for their consideration.

Thank you.

Attachment

pc: Dr. Carlson
Dr. Roberts

6

SUMMER SESSION

15.10 Summer Session

The deans shall recommend the appointment of the faculty members who teach during the summer session. Appointments shall be subject to approval of the provost and vice president for academic affairs, the president and Board of Trustees, within the budgetary limitations allowed.

15.20 Summer School Appointment

Except as provided in Section 4.85C, appointment to teach in summer school shall be decided on the basis of the program requirements of the university. Whenever any department has more regular faculty members wishing to teach for the summer than there are positions to be filled by members of that department, recommendations for appointment by the department chair and the deans to the ~~((dean of extended university programs))~~ vice provost and dean of undergraduate studies and the provost and vice president for academic affairs shall be made according to the following provisions and restrictions:

- A. Available funds.
- B. Program requirements. No faculty member has the right to demand a teaching assignment in the summer nor does the university have the right to demand the services of any faculty member, except those on twelve (12) month or special contracts.
- C. As long as basic program requirements of the university are met, a plan for rotation of summer school appointments within a department may be recommended by the department. The plan shall be completed far enough in advance to allow for review and program development. One copy of the department minutes of each department meeting establishing such recommended policies shall be filed with the ~~((dean of extended university programs))~~ vice provost and dean of undergraduate studies, the appropriate dean and the provost and vice president for academic affairs. Such rotation plans are subject to the approval of the appropriate dean and the provost and vice president for academic affairs.
- D. Load calculations shall be made in accordance with those applicable to the regular academic year per section 7.20 of this Faculty Code. [BT Motion 6023, 9/29/86]
- E. In the selection of summer school faculty, preference shall be given to Central Washington University faculty who apply over outside personnel of similar training and experience.
- F. Faculty members who believe either that they have been discriminated against in the matter of summer school appointment, or that their department's rotation system has not been used equitably, may use the grievance procedures contained in this code.

15.30 Summer Salaries

Unless otherwise provided in this code, the salaries for regular university faculty teaching at least twelve credit hours during the full summer session, in addition to their regular academic contract year, shall be 2/9ths of the salary for the previous academic contract year. Salary shall be prorated for a partial load based on credit hours taught. [BT Motion 5932, 9/20/85]

Central
Washington
University



Summer Session

(509) 963-1501
SCAN: 453-1501

RECEIVED

SEP 30 1991

CWU FACULTY SENATE

Memorandum

TO: Charles McGeehee
Chair, Faculty Senate

FROM: Frank Carlson *ADC*
Director, Summer Session

DATE: September 26, 1991

RE: Advisory Committee Member

Please select one member of the Senate, preferably one with substantial summer school teaching experience, to serve as a member of the Summer Session Advisory Committee. As soon as I have the names, I will schedule meetings to get advice regarding the planning documents, budget, and other matters. Your member can expect to meet fairly regularly, probably at least once a month. My expectation is that he/she will represent and help inform the Senate. The whole committee will consist of one representative from each school and a representative from the Faculty Senate.

RECEIVED

JUL 23 1991

CWU FACULTY SENATE

Faculty Senate Code Committee
Central Washington University

Dear Code Committee:

In response to the letter from Charles McGehee of June 8, 1991, concerning the limitation of Faculty Senate powers to "representation of the faculty to matters that directly address academe," the following limitation is suggested:

The Faculty Senate shall confine its actions to matters that directly address academe, and shall not assume the right to represent the general faculty in matters that are personal, political, or religious in nature.

This addition to the Faculty Code seems to be most appropriate following Section 3.10 C., which defines Faculty Senate Powers.

Concomitant revision of section 3.05 will also be necessary. It is suggested that the phrase "except as noted below" be added to this section.

These changes to the Code would not in any way impinge upon the academic freedom of the individual to express whatever opinions he may hold, on whatever subject, and at whatever opportunity.

Thank you for your consideration of this matter.

Sincerely,



Eric Roth
Faculty Senator
Department of Music
Central Washington University

Central
Washington
University




Office of Admissions and Records
Mitchell Hall
Ellensburg, Washington 98926
(509) 963-1211 - Admissions
(509) 963-3001 - Registrar

RECEIVED

JUN 28 1991

CWU FACULTY SENATE

TO: Charles McGehee
Faculty Senate

FROM:  James G. Pappas
Dean of Admissions and Records

DATE: June 28, 1991

RE: Corrections in Student Enrollment Report

The May 29, 1991, Faculty Senate Meeting Minutes need the following corrections under Student Enrollment Report: (First paragraph, third sentence) He reported that although the population of Washington state is rising, the number of students at Washington's four year institutions has dropped 7% since 1980-81 due to mandated enrollment lids. (First paragraph, seventh sentence) 1) higher freshman admission requirements since October 1982.

If you have any questions, please call.

RECEIVED

C: Dept Chairs + Deans

AUG 14 1991

CMU FACULTY SENATE

Association of American Publishers, Inc.



220 East 23rd Street
New York, N.Y. 10010-4686
Telephone 212 689-8920
Facsimile 212-696-0131

August 12, 1991

Dear President of the Faculty Senate:

Last spring the federal court decision involving Kinko's copyshops reaffirmed the need to obtain permission to photocopy copyrighted materials, whether books or journals. This caused some faculty to become concerned that educational materials would no longer be easily available from which to create course anthologies.

As the publisher/members of the Higher Education Division of the Association of American Publishers announced in an ad in the Chronicle of Higher Education last June, there will be no change in the availability of such materials. Publishers are striving to provide copyright permissions even more quickly and easily.

To facilitate this, we have prepared a concise, one-page statement for faculty and others on campus outlining how to obtain copyright permissions. We hope you will see that it is distributed, duplicated and posted where it can most easily assist professors and others who need to prepare these permission requests.

In addition, we are working closely with the National Association of College Stores who have helped us in the preparation of this document.

It is our belief that the ongoing protection of intellectual property, coupled with wide availability through the copyright procedure, is necessary in order to maintain and strengthen the academic enterprise as a whole, and especially in order to encourage faculty to share their contributions to scholarship through publication.

We appreciate your assistance in bringing this simple "how to" to the attention of the appropriate people in your campus community.

And, of course, I would welcome any comments or concerns you might have in this regard.

Sincerely,

A handwritten signature in black ink that reads 'Parker B. Ladd'.

Parker B. Ladd
Higher Education Division

PL/ms
Encl.

5

How To Request Copyright Permissions

A federal court ruling reaffirmed the need to obtain permission to use copyrighted materials in college course anthologies. Publishers want to make these materials available to you quickly and inexpensively but they need your cooperation. Whether you request permissions yourself or through a college store or copy service, these suggestions will speed the process. Please:

1. **Request permission at the same time you order textbooks, the earlier the better in the event your request cannot be granted and you need to substitute other materials. Publishers do not always control rights and need time to research the extent to which permission may be granted.**
2. **Direct your request to the publisher's Copyrights and Permissions Department, not the author. If publishers do not control the rights, they will inform you whom to contact.**
3. **Include all of the following information in your request:**
 - a - author's, editor's, translator's full name(s)
 - b - title, edition and volume number of book or journal
 - c - copyright date
 - d - ISBN for books, ISSN for magazines and journals
 - e - numbers of the exact pages, figures and illustrations
 - f - if you are requesting a chapter or more: both exact chapter(s) and exact page numbers
 - g - number of copies to be made
 - h - whether material will be used alone or combined with other photocopied materials
 - i - name of college or university
 - j - course name and number
 - k - semester and year in which material will be used
 - l - instructor's full name
4. **Request permission whether or not works are in print.**
5. **Provide your complete address and the name of a contact person and telephone number in case there are any questions.**

In many cases your college store, or other service can assist you and/or provide appropriate forms. The publisher's response form will provide the information about payment and fees which are determined by the individual publisher. A booklet, Questions and Answers on Copyright for the Campus Community, is available through most college stores or on request from **aap**.

Thank you.

aap Association of American Publishers
220 East 23rd St. New York, NY 10010 (212) 689-8920

✓ Kittitas Valley: Fair,
to 75 in afternoons
✓ Temps, forecast
Page 12

Daily Ref

TUES., OCTOBER 8, 1991

ELLENSBURG, WASH

'Guess is 2.5 percent'

Governor will order Dec. 1 spending cut

OLYMPIA (AP) — Gov. Booth Gardner will order state agencies and colleges to begin tightening their belts on Dec. 1, budget director Len McComb told lawmakers.

The level of cutbacks won't be known until a new revenue projection comes out in mid-November, but one good guess is 2.5 percent, or \$205 million, he told the House Appropriations Committee.

That figure would hit the welfare agency and the higher education system hardest with an impact of

\$98 million and \$56 million, respectively.

Welfare cuts, selective hiring freezes, cuts in overhead and newly approved college enrollment increases and other steps could be required, McComb told reporters Monday.

The only exceptions to the across-the-board cuts will be aid to education, pension contributions and debt service, he said. All are shielded by the constitution.

Agencies also are being asked to

find ways to cut an additional 2.5 percent in case deeper cuts are needed later, McComb said.

A tax increase will be proposed only as a last resort. The administration would prefer not to even tap the \$260 million "rainy day" reserve fund, he said.

Previously, Gardner told The Associated Press he hoped to avoid ordering cutbacks, allowing the Legislature to work with him in rewriting the state budget in

(Continued on Page 6)

Jones calls CWU cut 'painful'

Central Washington University's vice president for business and financial affairs is calling Gov. Booth Gardner's order for the college to cut \$2.2 million by December 1 "painful."

"Our budget was extremely tight coming into the biennium," said Courtney Jones. "At the present time the university budget committee is meeting to see where to make cuts with minimal damage to educational programs. We're trying to minimize the impacts on the students..."

The governor's budget tightening order for state agencies and colleges came Monday after it was reported the state's projected revenue is running \$223 million below the assumptions lawmakers used in

writing the state budget in June.

Though the level of cutbacks won't be known until a new revenue projection comes out in November, Central has been told to submit a plan to cut their budget by 2.5 percent, or \$2.2 million. A university committee is developing the reduction plan.

"We have to submit the plan by October 25th," said Jones. "We expect to meet with a committee of the board (of trustees) to prescribe what we recommend for those cuts."

Jones said the immediate problem facing Central is the 2.5 percent cut by the first of December, and a second problem is submitting an additional 2.5 percent cutback that may take affect in the spring.

"We have to prepare proposals to implement a second 2.5 percent if the legislature decides they want more cuts," he said.

Though the cuts won't occur until Gardner has looked at the November revenue projection, Jones said the cuts are "for real."

"He can change it to three percent if he feels the situation has deteriorated, but we won't know that until November," he added. "My expectation is that, after he looks at the data and makes a determination at what the cuts will be, he'll probably implement the 2.5 percent."

Jones says he hopes to see Central's cutbacks restored in the legislature's supplemental budget next year.

PLANNING TALI
Witkowski, Ellensburg
of community deve
planning, used a city

City d

By MIKE JOHN:
City Editor

Ellensburg City Cour.
Monday night agreed
ing a consultant to
whether the city has ra
authority over the loca
company.

After lengthy discu
cilman Richard F
moved to table the po
for the next two month
determine what Cong

Log targets said overblown

WASHINGTON (AP) — Scientists expected to tell Congress that government's Northwest logging targets would be impossible to meet even if there were no cutbacks to protect the northern spotted owl.

Forest Service biologist Jack Ward Thomas and three other scientists were scheduled to testify today — at a joint meeting of the House Agriculture and Forestry

parks and public lands.

The so-called "Gang of Four" will repeat their contention that the Forest Service has overestimated the logging potential of national forests in Oregon, Washington and northern California, two congressional aides said.

The aides, speaking on condition of anonymity, said the scientists will argue the

"The Forest Service has assumed a lot of phantom trees that don't exist and now their own Forest Service supervisors are saying, 'We don't have them,'" one aide said.

"They are saying that the (harvest) numbers in Region 6 (Oregon and Washington) are higher than we can sustain, even without the owls."

Siste

City Editor
Kittitas County commissioners are exploring a possible link with four other counties to form a regional transportation district to address both local and overall transportation needs.

Commission chairman John Perrie said the state is offering Growth Management Act planning funds to those counties and cities which band together to form a regional transportation area of at least 100,000 in

Perrie said commissioners are seeking a meeting with officials from Lincoln, Adams, Douglas and Grant counties to explore forming such a district with Kittitas County. Addressing local and regional transportation concerns in county and city comprehensive land use plans is a requirement of the state Growth Management Act (GMA).

Perrie said it was found not to be feasible to link with Yakima County to form a district.

Once such a district is formed,

could be addressed in subcommittees. Perrie said one such concern would be the need for public transportation services in the county, especially for the elderly and disabled.

On Tuesday, commissioners received a petition from Virginia Del Masso, of Ellensburg, containing the signatures of 1,100 to 1,200 citizens calling for public transportation services in Kittitas County. The petition was initiated after Kittitas County Action Council learned federal funding of its transportation

service for the elderly and disabled would be cut by 40 percent in the next two years. Council officials are seeking matching funds or other help in retaining the service.

Members of the Kittitas County Council of Governments have agreed to ask county commissioners to address transportation concerns on a countywide basis.

Perrie said it seemed more logical to set up an overall transportation group first rather than begin with a small local committee, addressing local concerns and try to

fit it into a later established committee.

In other actions, commissioners did the following:

•Board members accepted as formally completed the rodeo grandstand construction project.

•A 10 a.m. Oct. 29 date was set for a public hearing to examine a request to decrease the speed limit on Silver Trail Road and Smith Drive from 50 miles per hour to 25 mph.

•Commissioners agreed to discuss at their Oct. 15 meeting in Cle Elum

a proposed process through which members of the county Council of Governments reach agreement on the adoption of countywide land use planning policies.

•The board turned down a request from promoters to allow the consumption of beer in a specific part of the rodeo grandstands during a future "Monster Truck Race." It was noted that purchase and consumption of beer will be allowed in the "Behind the Chutes" area previously approved for such activities.

Admin optimistic, students uncertain

By JULIE E. ANDERSON
Staff Writer

Central Washington University officials tried to calm student fears about the recent probation of its teacher preparation and school counselor programs by the State Board of Education during a public forum Tuesday.

Dr. Dan Unruh, education professor in charge of coordinating re-certification from the State Superintendent of Public Instruction, spoke optimistically about the future to a group of students gathered in the Samuelson Union Building.

"I want to relieve fears and lay any dragons gnawing at you," Unruh said. "We will be re-certified in November."

In a 14-1 vote Sept. 25, the Washington State Board of Education

failed to certify the two programs at Central because members were not satisfied new requirements were being met or at least adequately documented. The new standards include teacher candidates' exposure to ethnic needs and instruction in handling classroom discipline.

Until it is accredited by the board, Central will not be able to admit new students into the program for winter quarter, though students currently enrolled will be able to receive their teaching certificates.

Unruh, along with Dr. Don Cummings, dean of the CWU college of letters, arts and sciences and Don Schlessman, interim provost and vice president of academic affairs, repeatedly assured students the probation is temporary and the ac-

creditation will be reversed at the State Board of Education's next meeting in November.

"It is my conviction by the end of November the teacher preparation and school counseling program will be stronger than ever before," Cummings said.

Schlessman spoke of an exit interview he had with a consultant from the office of the State Superintendent of Public Instruction who visited the university last week.

"He said he was confident the school is doing what needs to be done to be reapproved," Schlessman said.

Jane Schwab, multicultural coordinator for the Yakima School District and a Central graduate, spoke about the need for cultural

diversity in education training, one of the areas for which the college did not show documentation for, OSPI officials.

Ms. Schwab said the probation period can be looked at as a positive thing for the university.

"It is a wonderful opportunity to make changes," she said.

When the panel began to field questions from the audience, it became apparent the students did not share their optimistic attitude about the certification probation, questioning why they were not made aware of the problems at an earlier date and what implications lack of certification would mean for their future.

The panel explained the difficulty of being the first institution to be examined under the new standards

and reiterated the problem would be solved.

"Just because you forgot to renew your driver's license does not mean you are a bad driver," Unruh said.

Schlessman said the school's reputation may be affected concerning the probation, but added feedback has been positive about teacher hiring.

A few students criticized the school for waiting until now to implement changes needed to keep the school certified.

"No one is denying that things were not done that should have been done," Schlessman said.

The panel was also questioned about why the issue of diversity was lacking in the current teaching program.

Schlessman explained this issue centered around the one-year field experiences required for teacher candidates, saying many are not given a chance to work in a culturally diverse environment.

"All students need experience in an urban environment," Schlessman said. "You can't get it in Ellensburg, Kittitas or Thorp."

The panel briefly discussed the loss of accreditation the university received last year from the National Council for Accreditation of Teacher Education. Cummings said they are working to have this accreditation reinstated but added it is an ironic situation.

"There are a contending set of expectations for NCATE and the state board," Cummings said.

OCTOBER

ACE Best Buys



PEAK
Reg. 5.18
3.99
GAL
WHILE SUPPLIES LAST



AMES
Reg. 9.29
4.88
WHILE SUPPLIES LAST

30" Greensweeper Lawn Rake
Extra large 30-inch size makes this rake ideal for fast fall clean-up. 74688

WOODS **ACE** Hardware
310 N. Pearl 925-2961

Campfires banned

Effective at midnight tonight, campfires in the Wenatchee National Forest will be restricted to areas posted within campgrounds and the classified wilderness areas, U.S. Forest Service officials said this morning.

Due to the extended dry weather period and a recent rash of escaped campfires, fire officials say ranger stations within the district, including Cle Elum, will have a listing of fire-safe campgrounds.

They urge use of pressurized liquid gas campstoves in unapproved areas. There will be a ban on wood and charcoal fires except in the posted areas.

Since this is the weekend of the general hunting season, the USFS also asks hunters to assist in getting the word out to others in the woods. Paul Rait, information specialist, said.

Fire fighters have responded to about a dozen fires on the forest and adjacent lands in the last few weeks, all blamed on escaped campfires.

The campfire restrictions will continue until there is a significant improvement in the weather conditions to include "a soaking fall rain, Doug Bowie, fire dispatcher, said.

Continued

✓ Kittitas Valley: Fall tomorrow

BURGER OR SHAKE SALE!

99¢

Your choice only 99¢...a juicy "Homestyle" single burger with crisp lettuce and ripe tomato or a 16 oz. frosty shake. Choose any flavor you like. Both on sale now at your participating neighborhood Dairy Queen.

Dairy Queen

We Treat You Right

Good Through Oct. 27

West Interchange 10th & Alder